
OVERVIEW

The Children's Protective Services (CPS) Minimal Priority Response Criteria determines:

- Response time for commencement of the investigation.
- Response time for face-to-face contact with each alleged child victim.

See *Exhibit I - Priority Response Decision-Making Trees* in this item.

DEFINITIONS

Commencement

Any activity taken to begin an investigation; see [PSM 713-01, CPS Investigation - General Instructions and Checklist](#), for more information.

PRIORITY RESPONSES

When Centralized Intake (CI) receives a complaint of suspected child abuse or neglect, the CI worker determines whether the case is assigned as a *priority one* or *priority two* response based on the priority response tool. CI may override the priority response if necessary, depending on the urgency of the situation and child safety concerns (for example, law enforcement requesting assistance).

A caseworker must commence an investigation and make face-to-face contact with alleged child victims within the corresponding timeframes.

MCL 722.628 requires the department to commence an assigned investigation of the child suspected of being abused or neglected within 24 hours following report to CI.

Priority One Response (12/24)

A priority one response investigation must be commenced within 12 hours. Face-to-face contact must take place with each alleged child victim within 24 hours.

**Priority Two
Response (24/72)**

A priority two response investigation must commence within 24 hours after receipt of the report from CI. Face-to-face contact must take place with each alleged child victim within 72 hours.

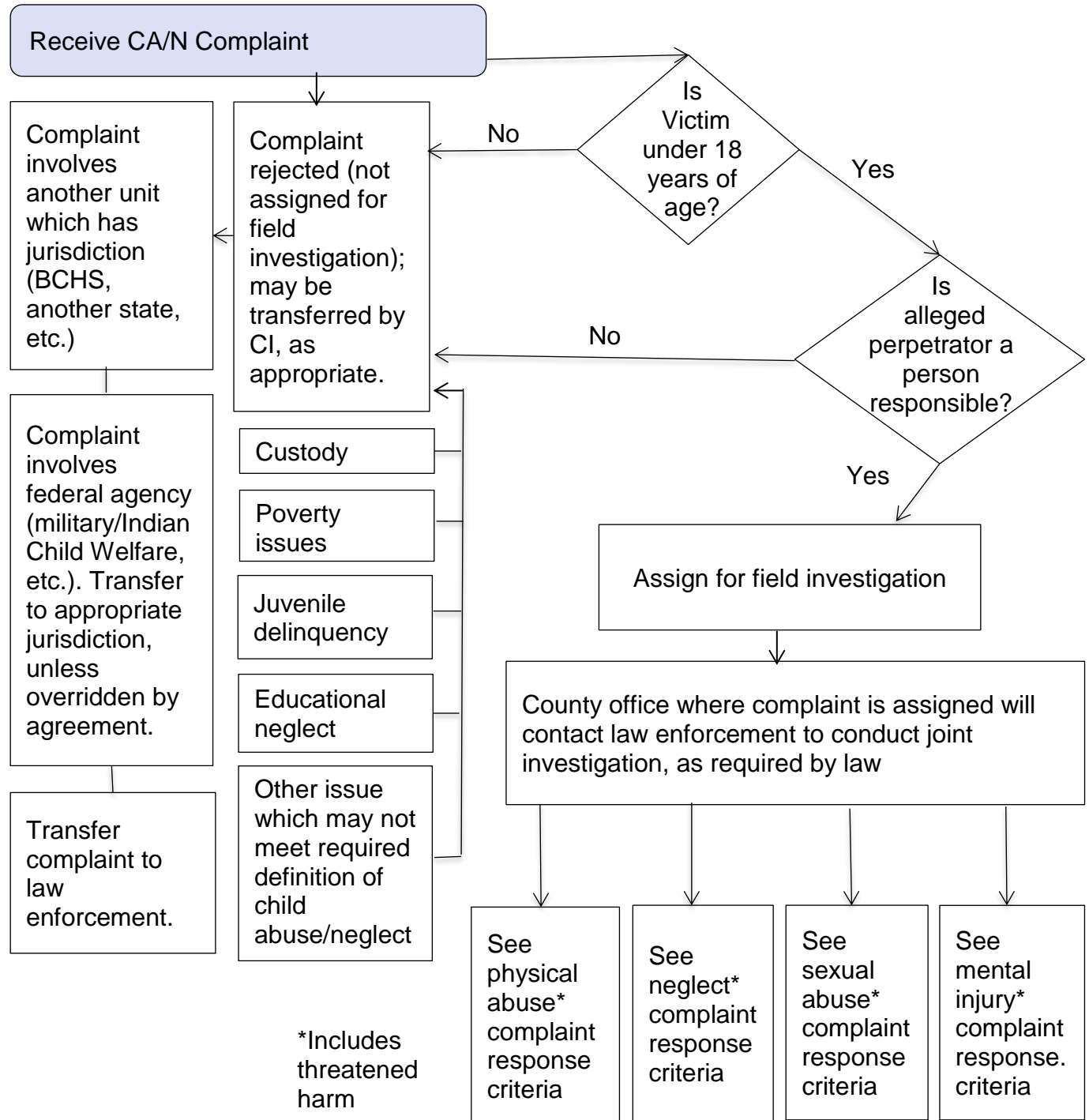
EXHIBIT I – INTAKE DECISION-MAKING TREE

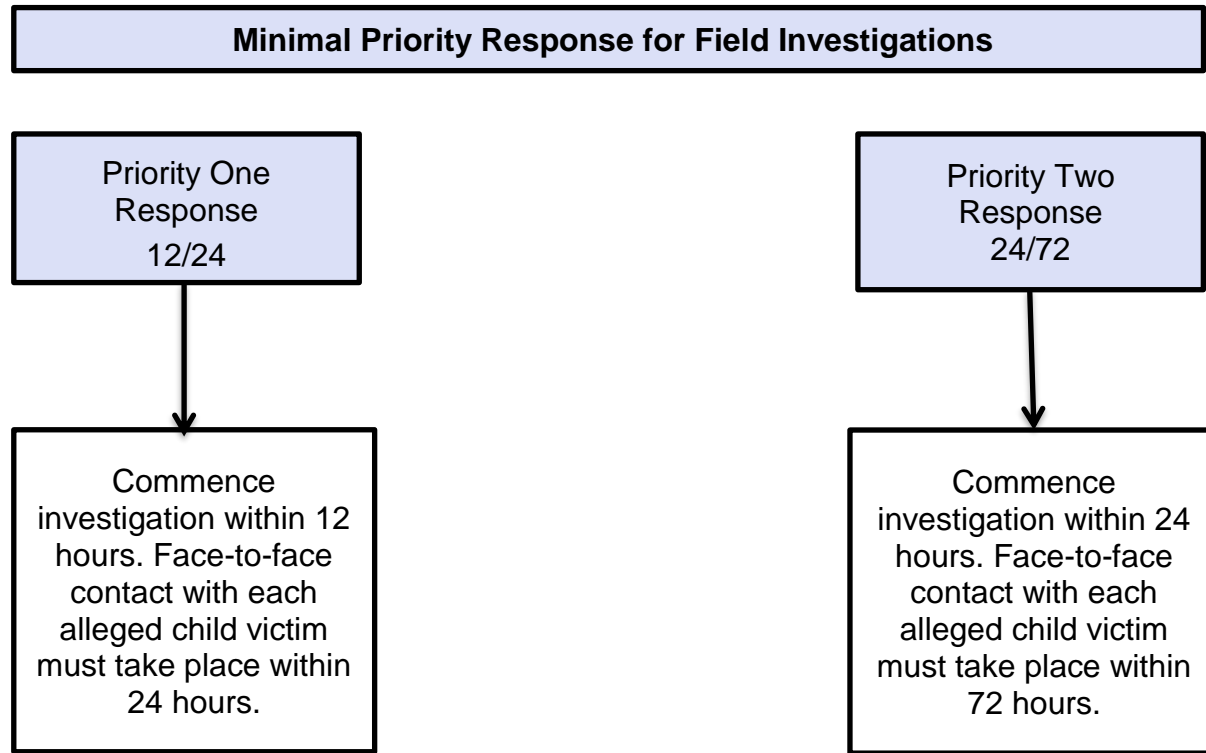
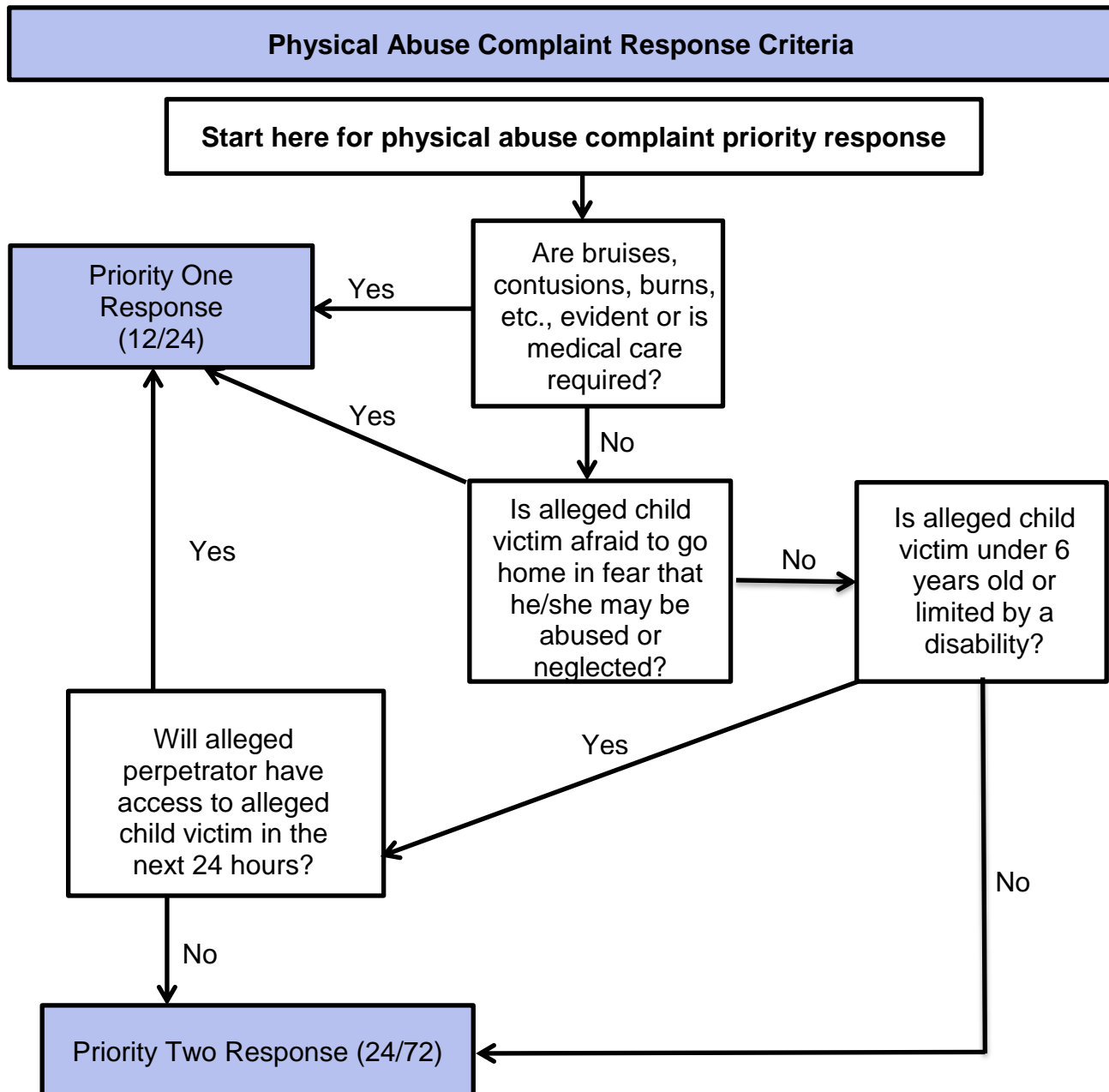
EXHIBIT II-MINIMAL PRIORITY RESPONSE FOR FIELD INVESTIGATIONS

EXHIBIT III-PHYSICAL ABUSE COMPLAINT RESPONSE CRITERIA



Exception: In complaints involving allegations of an infant born testing positive for substance(s), CI may apply a discretionary override from a 12/24 priority response to a 24/72 priority response when substance exposure is only factor for assignment and there is no indication of severe, unresolved concerns or other sense of urgency.

EXHIBIT IV-MENTAL INJURY COMPLAINT RESPONSE CRITERIA

Mental Injury and Child Maltreatment Complaint Response Criteria

Start here for mental injury and maltreatment complaint priority response

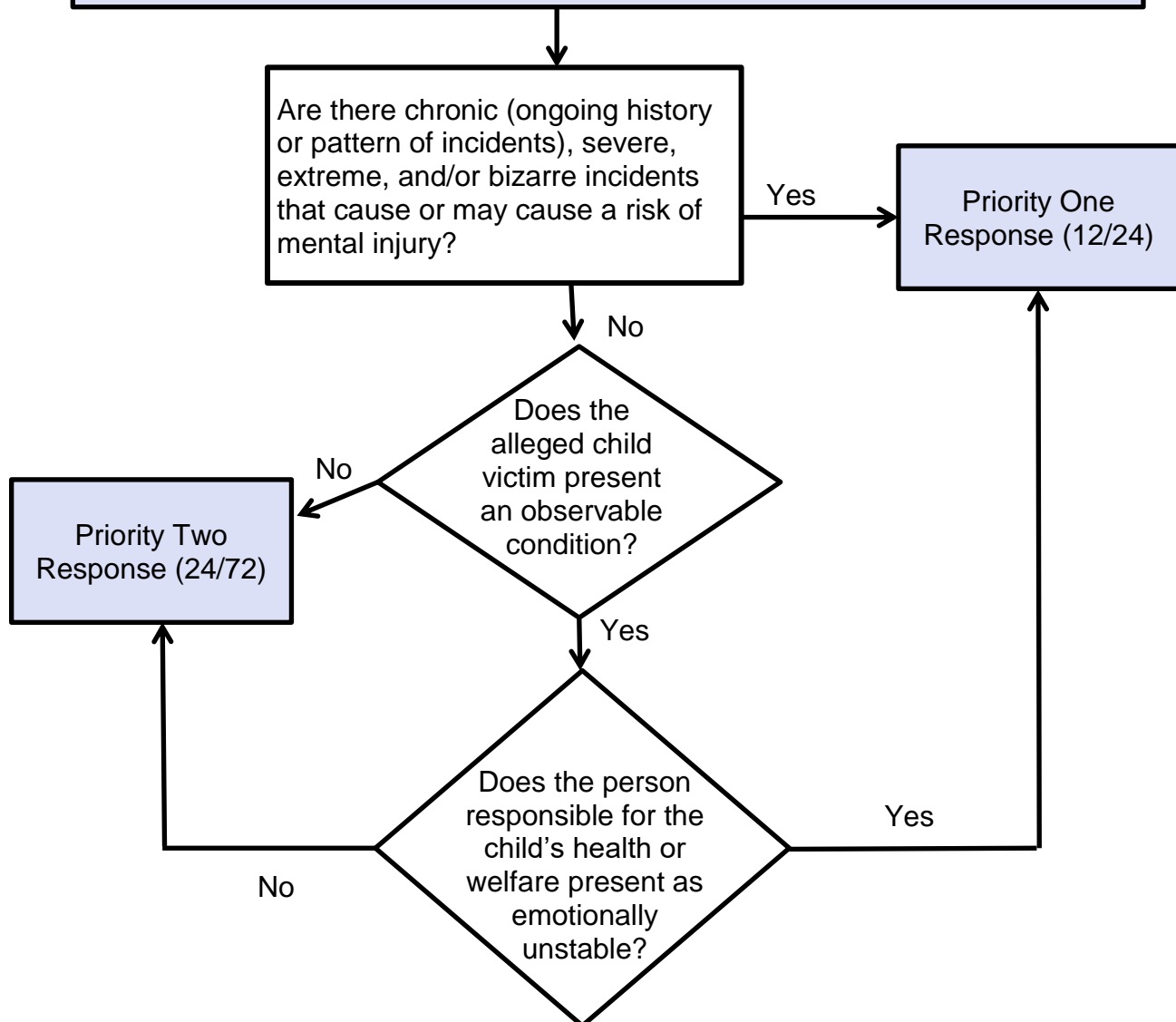


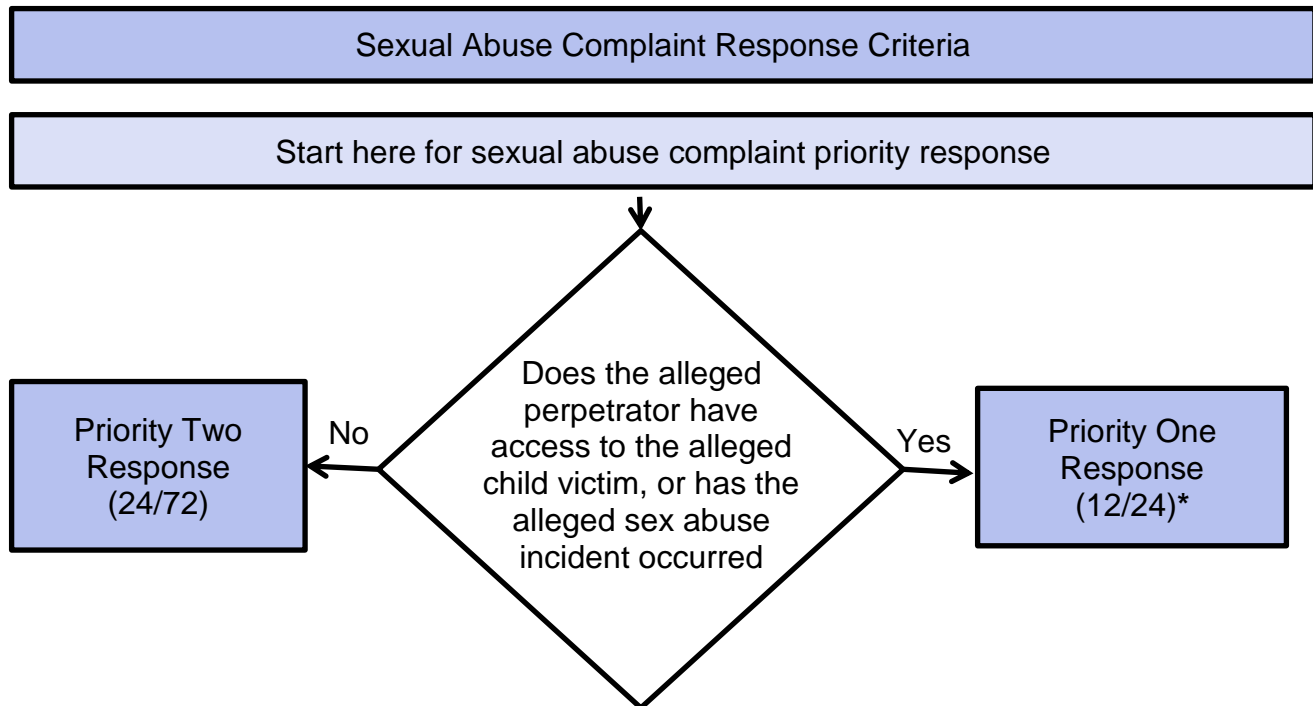
EXHIBIT V-SEXUAL ABUSE COMPLAINT RESPONSE CRITERIA

Exhibit VI-neglect complaint priority response criteria

